



# OREGON COAST COUNCIL FOR THE ARTS

## Rental Application: Newport Visual Arts Center

Today's Date: \_\_\_\_\_ Organization/Person's name: \_\_\_\_\_  
 fecha Organización/Nombre de Persona: \_\_\_\_\_

Address (Numero Postal): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Dirección: Ciudad: Estado: \_\_\_\_\_

Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
 Telephono: Substituto: \_\_\_\_\_

Rate Category: Non-profit  Commercial/Private Party  # of people: \_\_\_\_\_

Tipo de Organización:

*Non-profit rates apply to 501©3 arts, heritage or humanities organizations, including art, theater, music, literature. Rate applies to guilds, service groups, individuals teaching classes, educational organizations, schools and public agencies.*

Applicant's Signature (Firma): \_\_\_\_\_  
 (I have read and agree to the attached polices and guidelines.)

| Reservation(s)                                       | 1     | 2     | 3     | 4     | 5     |
|--|-------|-------|-------|-------|-------|
| <b>Room Code</b> (see right)<br>Quarto (mire abajo): | _____ | _____ | _____ | _____ | _____ |
| <b>Date</b> (Fecha)                                  | _____ | _____ | _____ | _____ | _____ |
| <b>Rate</b>  | _____ | _____ | _____ | _____ | _____ |
| <b>Start Time</b><br>Tiempo de Empazando             | _____ | _____ | _____ | _____ | _____ |
| <b>Number of Hours</b><br>¿Cuántas Horas de Uso?     | _____ | _____ | _____ | _____ | _____ |

**Entry Fee or Tuition to be Charged?** Yes or No (circle one)

If yes, a 10% surcharge of all monies collected is due after the event; payable to OCCA surcharge.

**Contact: VAC Rentals, 541-265-6540, vacrentals@coastarts.org**

### ROOMS AVAILABLE & RATES

**2W - Second Floor Meeting Room** (maximum 75 people). Nonprofit: \$23/hr, 2 hr. min., \$130/day max, plus 10% of gross or tuition. Commercial/private parties:\$37/hr, 2 hr. min., \$370/day max, plus 10% of gross or tuition

**2W-K - Second Floor Meeting Room and Use of Kitchen** (maximum 75 people). Nonprofit: Above plus \$25 flat maintenance fee. Commercial/private parties: Above plus \$35 flat maintenance fee.

**3W - Third Floor Meeting Room** (maximum 20 people). Nonprofit: \$17/hr., 2 hr. min., \$80/day max., plus 10% of gross or tuition. Commercial/private parties: \$23/hr., 2 hr., min., \$160/day max, plus 10% of gross or tuition

**Renter's Refundable Cleaning Deposit:** Nonprofit: \$100. Commercial/private parties: \$100. Deposits are refunded at the sole discretion of the OCCA.

### NATURE OF USE (check all that apply)

- |                     |              |
|---------------------|--------------|
| Anniversary         | Meeting      |
| Art Class/Workshop  | Misc. Class  |
| Birthday Party      | Other Party  |
| Church Event        | Reunion      |
| Celebration of Life | Performance  |
| Concert             | Presentation |
| Exhibit/Art Show    | Wedding      |
| Film                | Other _____  |